



Department of ADMINISTRATIVE SERVICES Job Postings



OFFICE OF THE STATE COMPTROLLER
INFORMATION TECHNOLOGY ANALYST 2
PAYROLL SERVICES DIVISION – CORE-CT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE

Open To: Candidates on the Current Examination List
Location: 55 Farmington Avenue, Hartford, CT
Job Posting No: 99999
Hours: Monday through Friday, (35 hours per week)
Salary: (EU28) \$74,945 - \$94,975 Annually
Closing Date: Friday, February 12, 2016 – must be received no later than 5:00 p.m. by this date.

The Office of the State Comptroller (OSC) is seeking to fill an **Information Technology Analyst 2** position within the Payroll Services Division – Core-CT. The selected candidate will be accountable for independently performing a full range of information technology tasks and project coordination work involving infrastructure systems support, security and application development in an IT environment.

Eligibility Requirement: Candidates must have taken and passed the current **Information Technology Analyst 2** examination list promulgated by the Department of Administrative Services. State employees who are currently classified at this level or previously attained permanent status in this classification will be considered for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Essential Responsibilities: Provide programming support for the Core-CT HRMS application, which uses the Oracle PeopleSoft Human Capital Management and Customer Relationship Management applications; work closely with functional staff to develop and test software to provide automated solutions to issues and to meet new business needs; work in a team with IT or Functional Staff to analyze and resolve issues, both in Production and Development environments; provide overnight Batch support, which includes timely resolution of critical problems; provide Interface support, which involves interacting with other agencies and vendors to process time-critical inbound and outbound files; create usable documentation both for the operation of the functional application and for other technical staff; apply PeopleSoft Tax updates and patches, and version upgrades and perform other related duties as required.

Preferred Experience:

- **Functional and technical experience with configuring, troubleshooting and/or customizing Oracle PeopleSoft Enterprise Human Capital Management or Customer Relationship Management;**
- **Three years programming experience is required, preferably with two or more of the following: Oracle Database, SQL, HTML, XML file creation, SQR, COBOL, BI Publisher;**
- **Recent experience in SQL, VB, Java or PeopleTools is required;**
- **A minimum of three years' experience in programming within a large enterprise packaged system (such as PeopleSoft, SAP, and Oracle) is preferred;**
- **Application development experience in Human Resources, Payroll, Time & Labor or Health Benefits Administration or Pension Administration is a plus;**
- **Experience with a rapid development tool such as Oracle Application Designer or MS.Net is a plus.**

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, resume, three (3) letters of professional references from current and/or previous supervisors and the required **CT-HR-12** Application for Examination or Employment Form – available at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf (Please indicate the job posting number on the application form). State employees must include copies of their last three (3) Service Ratings in lieu of references and last two (2) years Attendance Records no later than the closing date at the top of this announcement to:

Elena Vazquez, Human Resources Associate
Office of the State Comptroller
Administrative Services Division - Human Resources Unit
55 Elm Street, 2nd Floor, Room 208
Hartford, CT 06106
OR
Fax to: 860-702-3324
OR
Email: OSC.HR@ct.gov (Preferred Method)

INCOMPLETE APPLICATION PACKAGES AND THOSE RECEIVED AFTER THE CLOSING DATE INDICATED ABOVE WILL NOT BE CONSIDERED.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.